

## RTI DECLARATION

### STATUTORY DECLARATION ON INSTITUTION WEBSITE UNDER SEC- 4 (1) (B) OF RTI ACT 2005

The particulars of its organization, function and duties of the organization

Managed by: **Naipunnnya School of Management, Cherthala (Archdiocese of Ernakulam-Angamaly)**

Name of the Institution: **Naipunnnya School of Management, Cherthala**

Address: **Near Manorama JN, Cherthala, Alappuzha, PN: 688524**

Functions / Service: **Higher Education Institution affiliated to The University of Kerala**

Profile of Institution: **Self Financing**

Head of the Institution: **Rev. Fr. Baiju George Ponthempilly, Principal**

Contact Numbers: **0478-2817476, Mobile: 8606802255**

E mail : [info@naipunnnya.in](mailto:info@naipunnnya.in), Website : [www.naipunnnyacollegeac.in](http://www.naipunnnyacollegeac.in)

Working Hours : **Office : 9 am — 5 pm Class Time : 9.30 am — 3.30 pm Library — 8.30 am -5 pm**

Holidays : The College shall remain closed on Second Saturdays, Sundays and Public Holidays as declared by the Government of Kerala and such other days as the Principal may declare from time to time.

COURSE OFFERED: **Please visit College website**

### OFFICERS AS PER RIGHT TO INFORMATION (RTI) ACT — 2005

#### First Appellate Authority

Rev.Fr.Baiju George Ponthempilly

Designation: principal

Mobile: 9847405022

E-mail ID: [ponthempilly@gmail.com](mailto:ponthempilly@gmail.com)

#### Public Information Officer

Ms. Roshan Bruce

Designation: Assistant Professor in Commerce

Mobile: 9446023173

E-mail ID: [roshanbruceemr@gmail.com](mailto:roshanbruceemr@gmail.com)

#### Asst.Public Information Officer

Ms. Liji Joseph

Designation: Finance Manager

Mobile: 9895701996

E-mail ID: [accounts@naipunnnya.in](mailto:accounts@naipunnnya.in)



*Ponthempilly*

*Roshan Bruce*

*Liji*